Barker Central School

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Hello Barker Students/Families PreK-12.

This message contains important information regarding access to Barker Google Classroom Classes. Teachers will be creating classes in Google and adding students to these classes by the end of the week. When your child logs into Google using their school email address and password, they will choose Google Classroom from the Apps grid and they will see the class and a "Join" button. They can click the button to join.

Students can also join using an email they receive. Student email accounts are all active and ready for use. To use email to join a class, follow these steps to access email:

- 1. Go to the Barker Central School webpage. (barkercsd.net)
- 2. On the left-hand side of the home page, under "Site Shortcuts" you will find a link titled "BCS Email/ O365 Portal." Click on that link.
- 3. There it will prompt you to pick an account or to use another account. To add an account, students simply click on the + sign and enter their email address and password. These are the same as log-in credentials that they use to log on to their devices.
- 4. From that point, the students will be directed to the Office 365 portal and will need to choose "Outlook" to access their email.
- 5. There they will be able to view any emails that have been sent to them, including the one inviting them to join Google Classroom or the link/ code that you are providing them to join.

If you have any questions, please e-mail Mr. James Luckman at jluckman@barkercsd.net

Thank you for your continued help and patience as we begin this school year.

Michael Carter Principal, Barker Central School District